

PRIVACY NOTICE



The Mansfield Palace Theatre is committed to protecting your privacy and ensuring all of your personal information is safe and secure. This short form privacy notice outlines how we will use, maintain and disclose data collected from users of our website and ticketing system. More information is available in the detailed privacy statement.

We will use the information provided by you for events and services that you have requested. We may also contact you regarding events and services which we think may be interest to you, or share your information with selected organisations which may also be of interest to you, but only if you choose to allow us to do this when providing us with your details. If you no longer wish for us to use your information in this way, please call us on 01623 633133 or email palacetheatreboxoffice@mansfield.gov.uk to update your preferences.

The basis under which the Council uses personal data for this purpose is Consent. Information about Council functions and the legal basis on which information is used by them, your rights, how long we hold data for and the Council's Data Protection Officer (DPO) can be found on the Council's detailed privacy notice which can be found at www.mansfield.gov.uk/Privacy on the Council's website or requesting a copy by writing to the Data Protection Officer, Mansfield District Council, Chesterfield Road South, Mansfield, Notts. NG19 7BH.

Your data

Our online Box Office is managed using **Ticketsolve**, and payments are processed through **Realex**. All orders – including those made by telephone, online or in person – will be processed through these systems.

You have the right to opt out of any communications, or to ask that your details be removed from any or all of our databases, at any time – please click the unsubscribe link in any email we send, call us on 01623 633133 or email palacetheatreboxoffice@mansfield.gov.uk to update your preferences.

Realex Payments

These are a highly trusted online payment card processor, accredited with the Account Information Security certification by VISA and compliant with Payment Card Industry Data Security Standard

Version 3.22, the highest level of compliance. We do not store your bank or card details on our system.

MDC/Legal/SH/17.05.18